

A meeting of the Parish Council was held at **Read & Simonstone Village Hall, 6 East View, Read, BB12 7PS on Wednesday 6th May 2026 at 7.05p.m.**

Present: Chairman: Councillor R Hanson
Councillors: Neary, Anderson, McKelvey, Hacking, Pollard, A Hanson & Greenhough

In attendance: Clerk A Haines, Cllr Malcolm Peplow, 15 members of the public.

Chair Richard Hanson welcomed everyone to the meeting.

1. Apologies for absence

None

2. Appointment of chairperson

Cllr Hacking proposed Cllr R Hanson, Cllr A Hanson seconded. Cllr R Hanson signed the Declaration of Acceptance of Office.

3. Appointment of vice chair and councillors

Vice-Chair	Cllr McKelvey (proposed (p) Cllr R Hanson, seconded (s) Cllr Hacking)
Signatories/online bank authorisation	Cllrs McKelvey, Hacking & Pollard (p Cllr A Hanson, s Cllr Neary)
Planning Committee	Cllr R Hanson Anderson (p Hacking, s Cllr A Hanson)
Allotment Management	Cllr Neary (p Cllr Hacking, s Cllr A Hanson)
Playground Inspection	Cllr McKelvey (p R Hanson, s Cllr Hacking)
Footpath Officer	Cllr Pollard (p Cllr R Hanson, s Cllr Neary)
Parish Council Liaison Committee	Cllr Greenhough (p Cllr McKelvey, s Cllr R Hanson)
School Link	Cllr A Hanson & Cllr Neary (p Cllr R Hanson, s Cllr McKelvey)
Simonstone Parish Council Link	Cllr Pollard (p Cllr R Hanson, s Cllr A Hanson)

4. Declarations of Councillors' Interest and dispensations

1.1. To receive declarations of interest from Councillors *on items on the agenda*

None

1.2. To receive requests for dispensations for disclosable pecuniary interests (if any)

None

1.3. To grant any requests for dispensation as appropriate

None

5. To approve the minutes of the previous parish council meeting held on 4th March 2026

Approved.

Item 5 Cllr Greenhough requested more information on Item 5 (Biodiversity net gain required by developers to show that 10 % of development), Cllr R Hanson will forward this over.

6. Matters arising from the above minutes not on the agenda

None.

7. Public participation

Mark Murphy, Save Hammond Ground Community Group gave a 3 minute speech (entire speech in Appendix I). Overview:

- Here to address public consultation currently being carried out by developers.
- Submitted Freedom of Information request to RVBC: developers were strongly advised against pursuing any development. Further advised to carry out meaningful community engagement.
- Don't see any broad or transparent engagement as yet.
- The group has raised a lot of money from residents over the past weeks and are working with specialists to protect parkland.
- Councillors have engaged constructively.
- Concern is that consultation is limited in reach.
- Questions: How would proposed open land be managed? (Litter, dog fouling and antisocial behaviour management, etc).
- The group therefore asks the Parish Council to do three things:
 - formally highlight inadequacies of development to both the developer and to RVBC.
 - Scrutinise the reality and long-term viability of the proposed parkland open to the public.
 - Engage with group directly. Other residents have asked if we have parish council's support. Lots of residents are not aware of what is going on.

Chair's response to comments: we will discuss this on agenda for next meeting. We can comment on planning applications as they come in. PRC can ask questions, but RVBC are not obliged to respond.

Ben Hill and Anthony (facilities officer) from Readstone United: following planning permission the container has been installed. A pitch improvement grant has been approved, may need to close field off for a few weeks during summer to carry out improvement works and reseeded. Here to ask support of parish council with barriers/taping off the field.

Parish Council's response: Will need to have a chat about how to do this – perhaps send a letter out to schools.

8. Borough Councillor's Report

Report attached (Appendix II). Overview:

- Hammond Ground: Cllr McCrum and Cllr Peplow will continue to liaise with Hammond Ground Group. Will apply test of sustainability to any proposal if Cllr Peplow on planning committee.
- Open parkland: Cllr Anderson asked Cllr Peplow what is meant by this. Cllr R Hanson met with developers a few weeks ago and commented that path network looks like a road network. Developers said parkland will be protected by section 106 and owned by residents, who would all have to agree to build on parkland next to their houses. Large gap between George Lane and start of houses. Traffic safety on main road, looking at extending 30 mph limit, pedestrian walkway for children to walk to school, 1 entrance onto Whalley Road. Until it can be demonstrated that this land won't be built on people will assume that more will come.
- Preapplication advise on 120 units last summer: reduction in number of units, a significant list of grounds that planning officers said needed to be addressed. Question – how are they planning on overcoming hurdles in report?
- Sketch proposal: management companies can struggle to bring in all of the money they need from homeowners, how does this model work with a small development of

77 units? Does the expectation for land maintenance then fall on parish council/new unitary council? Examples of this can be seen in our borough currently, management company struggle if homeowners are not meeting requirements, or withholding their contributions. Need to see the details. Management on footpaths, sewage, grass cutting. Paths will be open to the general public. Is access going to be controlled to e-bikes/motorcross bikes? Who is policing behaviour? Cllr Peplow will check planning rules: could this application bypass the planning committee process? Currently have power to call in to planning committee. Small scale planning developments are sometimes not subject to call in. Cllr Peplow will enquire on this too.

- Mark Murphy mentioned consultation process they are going through – not doing this properly. Mark said should Parish Council be asking these questions? Cllr Peplow - will email planning team and put these questions to them, what should the scope and detail of the consultation be?
- Public engagement meeting from developers (Hammond Ground) – Parish Council not heard anything about this but Cllr Peplow will put to planning team.
- Organised a meeting 6-8 pm Weds 20th May – Meadow View Stakeholders – options for closing funding gap. Extended invitation to chair and clerk of Read Parish Council.
- LGR: consultation ended in late march. Announcement for selection expected to be made this summer. At this stage cannot speculate on outcome, although RV preference was for us to merge with Preston and Lancaster.
- Held two council drop-in sessions in Village Hall – Do intend to carry on with this going forwards. Cllr Hacking has requested that Cllrs Peplow and McCrum go into café going forwards to introduce to café attendees. Have had a few people popping over to see them, but don't want to intrude on café attendance. **ACTION(s):** (i) Clerk to put notices on Facebook page of future drop-in sessions, (ii) Clerk to put QR codes on noticeboards for Facebook page.
- 3 further RVBC councillors has defected to Reform from RVBC. Remains in no overall control.

9. Clerk's Report/correspondence:

Has been a busy month with audits, drawing up end of year finance reports and reclaiming VAT. Have also had a lot of upheaval with broadband, which has resulted in a switch to an ultrafast broadband provider, so should be a lot better going forwards.

No correspondence to report on as everything is covered in the decision items.

10. Reports from external meetings:

10.1. Police report (monthly statistics table in Appendix III):

- **March:** 1 x assault parties known to each other, 4 x Road related offence (2 x drink drivers, 1 x drug drivers and 1 x overweight vehicles), 2 x RTC damage only, 2 x theft of fuel.
- **April:** 1 x ASB - Members of the public at a location they shouldn't be refusing to leave, 2 x RTC - 1 x damage only and 1 x injury, 1 x Damage to a vehicle by parties known to each other, 3 x Road related - 1 x vehicle seized no insurance and 2 x speeding after Lee and I were out on Simonstone Lane with the speed gun.

- 10.2 Parish Council Liaison Committee meeting: Cllr Greenhough couldn't attend but printed off the minutes. In brief:

- LCC champion grant scheme to repair/refurbish equipment
- Community energy schemes, ground source heat pumps, solar panels on buildings
- LGR update
- Affordable warmth scheme

- RV prosperity fund: reopening scheme until 15th May, encouraging submission
- Clerk reported that grants are becoming available for net zero community energy projects through the GBE Community Fund.
 - Two-stage funding:
Up to £40k for feasibility (need to get a consultant in to assess plans),
Up to £100k for development.
 - Eligible applicants: community groups, councils, charities, faith groups, etc.
 - Projects must be at least 50% community-owned and benefit local residents.
 - Supports rooftop solar, wind, EV charging, rural heat networks, and more.

ACTION: clerk to look at applying for feasibility grant for EV chargers (net zero energy project), champion grant scheme/UK SPF for playground work.

11. Playground report:

11.1. Clerk shared quotes from 3 companies with the council for playground repairs and replacement work.

ACTION(s): Clerk to ask for quote to resurface whole area, then put in expression of interest application for grant UK SPF, also for gate. Repair/refurb work on champion grant.

12. Allotment Management Committee report:

12.1. 7 new tenants in last few weeks

12.2. 4 plots left, 6 people on waiting lists.

12.3. Felling of trees shows our commitment to new tenants.

12.4. £100 allotment bond. Some people with tidy allotments pushing back hard on increase to bond. Cllr R Hanson view – can't make exceptions for people, will have full bond returned when return allotment in good condition. Council has incurred significant costs in tidying up plots left. Tenants are worried that bonds are going to keep increasing every few years. If parish council has to pay for work to be done its being subsidised by whole village through council tax: 65 allotments: 10 % of households being subsidised by 90 % of village residents.

12.5. Perimeter fence and road down – deemed responsibility of parish council. Explaining reasoning behind perimeter and walkway fencing has been difficult. Do we need a discussion on how we feel about these fences?

12.6. It was proposed (Cllr R Hanson, seconded Cllr Pollard) that we set up separate accounts for allotments, with savings accounts for the bonds. This way the committee can manage the accounts themselves and any wood sold can feed into these.

ACTION(s): clerk to look into setting up separate allotment accounts.

12.7. Logs from felled trees – do we charge for, give away or ask for a donation?

Donations are less contentious, could ask for a minimum donation of £5.

12.8. Community plot – had a meeting with lady who runs Strengths and Struggles (Men's mental health) – she wants to bring the people along that she works with to help set up, would be good therapy for them. She could oversee all the individual groups involved in the community plot.

12.9. Lengthsman: Cllr Neary to arrange a meeting with the lengthsman to discuss cutting trees and fencing. Future work – will get a quote first.

- 12.10. Facebook – dog fouling reported on playing field. Cllr Pollard – Whalley cricket club has signs up saying no dogs allowed on playing fields, and quoting bylaw regulations. When the recreation grounds were left to Read – was it stipulated that these were recreation grounds or for public use? Would these bylaws apply to our grounds? **ACTION(s)**: Clerk to ask RVBC/dog warden what the bylaw is, and can we put up a sign quoting this? Can CCTV be used to reinforce this?
- 12.11 Other people need access to CCTV/share app. Youths congregating on playing fields.

13. Decision Items:

13.1 End of year accounts, internal audit and AGAR – clerk presented the end of year accounts, and outcomes of the internal audit. Cllr Richard Hanson and the clerk signed the AGAR forms. Comments from the internal audit included:

- 24/25 audit – source of £82.22? Petty cash.
 - Christmas lunch – look to obtain a VAT invoice in future on cost of meals.
 - Public liability – request a copy of public liability insurance for Readstone, Read Cricket Club and Read Motorbodies. **ACTION(s)**: clerk to request these documents for records.
 - Look at making certain payments automatic if possible, such as clerk salary and tax. Cannot do this without authorisation as it is a requirement to have signed authorisation for payments. **ACTION(s)**: Clerk to look to set up a standing order for salary and tax.
- 13.2 Insurance quotes – report from clerk on insurance renewal quotes received.
- The insurance policy for Read Parish Council falls due for renewal on 1st June 2026 and is currently insured with Hiscox Insurance Company Limited.
 - Haven't received a quote for 26/27 but last year the premium for Read Parish Council was £654.28.
 - Obtained 2 further quotes:
 - 13.2..1. Zurich (quotes vary depending on number of items on playground, with single article limit of £10,000 and total playground value of £63,500):
 - 13.2..2. 7-10 items of playground equipment: £507
 - 13.2..3. 11-16 items of playground equipment: £536
 - Clear Insurance: We have obtained a quotation at a total premium of **£1,239.68** inclusive of 12% insurance premium tax and our arrangement fee of £55.00.
- ACTION(s)**: clerk to speak to Gallaghers and see if can match quote or get a better quote. If not switch to Zurich.
- 13.3 Read Motorbodies lease renewal – report from the clerk on upcoming renewal of RMB lease. The clerk has received an email from Pallisters to say that the lease is due to terminate on the 31st December this year, and there will be a “window” of opportunity to serve notice on the tenant if required, which will close on the 1st June. can start to renegotiate the terms a bit later in the year. The Parish Council will need to instruct new solicitors (and particularly if notice is to be served). You used to use Steele and Son of Clitheroe, who were taken over by Watson Ramsbottom. Watson Ramsbottom also act for the Ledgers, and to continue to use them for both sides would be a conflict of interest unfortunately. You might try Houldsworths of Clitheroe if you don't have anyone in mind. Charges will unfortunately be substantially more than those encountered before, as

- charges have gone up anyway, but also I was able to get Keith Bagot (formerly of Steeles) to do it at a reasonable cost, before he retired. **ACTION(s):** Clerk to contact Houldsworth and consider setting up for 5 years or 10 years depending on costs, (quote for both). Cllr Pollard proposed 5 years, Cllr Neary seconded.
- 13.4 IT services quotes – report from the clerk on quotes provided for IT services. Plexio came highly recommended by Easy Websites and Wiswell PC. They offer a security package with antivirus protection for £29/year, and a much more secure system (Sophos) for £55 a year, but was advised by Plexio that this is probably not necessary. Microsoft 365 apts for business (doesn't have email as we already have it) £97.20 + VAT, will go up in price in July. They offer ad hoc support for IT and computer issues, on an hourly charge of £110 + VAT (can be done in 15 minute blocks), or £15.92 + VAT a month for unlimited online support (£41.67 for on site support). Clerk also approached USE IT who haven't responded with a quote, but other parishes pay £19.80 + VAT a month for anti virus, anti phishing, Microsoft 365, spam filtering and cloud to cloud backup. **ACTION(s):** Appoint Plexio for antivirus and Microsoft support. (Cllr R Hanson proposed, Cllr A Hanson seconded).
- 13.5 CCTV at cricket club and opposite George Lane – report from the clerk on the current status of CCTV installation at recreation grounds and request for further CCTV to be installed on Whalley Road
- Two additional CCTV camera have now been installed overlooking the playing fields a second is due to be installed shortly. This has been supported by a RVBC grant of £1000. Need positioning a bit higher. It was previously agreed that RPC will not charge lease money to cover electric for CCTV. Signage has been put up on entrance to area alerting people to CCTV surveillance.
 - Cllr David Peat from Simonstone Parish Council has asked if Read Parish Council would consider installing a CCTV camera opposite Pendle Hill Properties on Whalley Road, looking back towards Simonstone. SPC have recently installed CCTV at the Whalley Road/School Lane Junction as this has been highlighted by the police as an escape route for criminals targeting properties in the area. If an additional camera was set up in Read this would further support the police in their investigations. **ACTION(s):** Wait for now to see what happens with development later on.
- 13.6 Solar lights – verbal update from Cllr Anderson. These have now been purchased. Still waiting for permission to put them up. Cllr Neary has previously asked residents and have said yes, however, the resident on East View is now saying he doesn't want them on his Gable End, and can't get an answer off resident on Church View. **ACTION(s):** wait and see if residents change view later in year, otherwise could use down at the playground.
- 13.7 Community plot – verbal update from Cllr Neary covered in allotment report.
- 13.8 Tree works around the parish: covered.
- 13.9 Screening assessment application – covered now, developer has applied not to do it but been told they have to do it.
- 13.10 Plans for Christmas lights 2026 – discussion on upgrades to Christmas lights 2026. Cllr Hanson proposed we increase number again. Proposed we do other 5.
- In item 11.2 of the October 2025 meeting, it was proposed (Cllr A Hanson) to install wraparound Christmas lighting along 8 columns on Whalley Road (apply for licence for all 13) at an initial cost of £2120 this year and £1120 per year going forward.

- We applied for a license for all 13 columns, and it was discussed that further lighting may be added each year.
 - Stately Lighting did recommend that arrangements should be made much earlier in the year (from April onwards).
- ACTION(s):** Approach Stately Lighting with planned arrangements, go ahead with other 5 at same price, if gone up will have to come back and discuss.

13.11 Read in Bloom – verbal update from Cllr Neary on response from Ribble Valley in Bloom application. Applied for quote for self-watering planters. Larger planter £210, smaller planters. RVIB questioned how much are we contributing. Costings getting close to £3500. It won't happen now this year, but perhaps worth considering for next year.

ACTION(s): Current planter to be moved in front of chemist.

14 Planning applications and decisions: The following applications have been received and responded to:

Planning Application No: 3/2026/0144

Grid Ref: 376698 434483

Proposal: Proposed ball stop net.

Location: Read Cricket and Bowling Club Whalley Road Read BB12 7PN

Replied 25/03/2026: Read Parish Council wish to support the planning application from Read Cricket Club (planning application 3 2026 0144). Although Read Parish Council accept that the nets and poles may be imposing and it would be preferable if these were entirely seasonal, we appreciate that the safety of local residents, motorists and surrounding property is paramount.

Planning Application No: 3/2026/0197

Grid Ref: 376607 435030

Proposal: Proposed demolition of existing agricultural building and the erection of a new agricultural storage building.

Location: Holkers Farm Whins Lane Read BB12 7RB

Replied: Read Parish Council have no objections or comments on the above application.

An email was also received from Daniel Connolly of the Connolly Group regarding an upcoming planning application on Hammond Ground:

Dear Councillors,

Please find attached a copy of a leaflet that will be circulated this week to residents and businesses providing them with details of our client's proposals for the site mentioned above.

A full planning application for the site will be submitted shortly.

On opening the attached, you will find hyperlinks to the consultation email address and to a high-resolution copy of the Framework Masterplan.

I have addressed this email to both Read and Simonstone Parish Councils along with Ward Councillors for East Whalley, Read and Simonstone and the immediately adjoining Wards.

Kind regards,

Daniel

15 Finance and accounts: Council approved finance report (Appendix IV).

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16 Additional items not on agenda: None

17 Items for next agenda:

17.2 Playground

17.3 Hammond Ground

17.4 dates for 2026/27 meetings

17.5 Approve all website policies, procedures, registers and regulations

17.6 Overgrown hedges

17.7 Closing of recreation ground for reseeding in Summer

Please send items for next agenda to clerk 10 days before next meeting.

The meeting ended at 9.20 pm.

The Next Meeting will take place on 3rd June 2026 at 7pm at the Village Hall.

Appendix I Mark Murphy, Chair of the Save Hammond Ground Community Group Speech

Good evening, councillors and fellow residents. I'm Mark Murphy and I'm speaking as Chair of the Save Hammond Ground community group.

Let me be clear from the outset: we are not here to debate a specific planning application. None has been submitted. We are here to address the so-called "public consultation" currently being carried out by the developers and their advisors on Hammond Ground.

Earlier this year, we submitted a Freedom of Information request to Ribble Valley Council Planning. The response confirmed that when the developer first approached officers last summer, they were strongly advised against pursuing an application. They were also told that any future application must include extensive supporting reports, including meaningful community engagement.

What we are seeing now falls well short of that. We estimate only around 40–50 residents appear to have been contacted through a one-page door-drop. Meanwhile, some councillors have been approached directly. That is not broad or transparent engagement.

There has been no attempt to engage with us or the community effectively. Our group has over 430 followers which is growing rapidly, has raised more than £8,000 from residents in just the last few weeks, and is already planning a comprehensive objection by working with planning, landscape and heritage consultants. There is clear and growing community interest. Simonstone Parish Council, and Councillors Peplow and McCrum have reach out and engaged with us constructively. I've just had a useful meeting with Councillor Hansen to discuss the meeting he has had with the developers.

Our concern is that this consultation is limited in reach, and light on detail. It presents an apparently benign vision, but avoids the harder questions. Regardless of individual views on any future application, this is the moment to ask those questions.

For example: how would any proposed open land actually be managed? What happens in practice with litter, dog fouling, or anti-social behaviour? And what assurances are there that this "parkland" would not simply become a stepping stone to further development?

We therefore ask the Parish Council to do three things:

Firstly, formally highlight the inadequacies of this consultation to both the developer and Ribble Valley Council Planning. Secondly, scrutinise the reality and long-term viability of the proposed parkland open to the public. Thirdly, engage directly with our group, so that future representations are informed, coordinated, and truly reflective of local feeling. We would welcome further discussion on what will probably become 'The' community issue in future weeks.

We all recognise the need for new housing—but it must be in the right place, with the right infrastructure, and aligned to local needs.

Even at this early stage, the strength of opposition in this village is clear. We ask for your support in ensuring it is properly heard. - Thank you.

Appendix II Borough Councillors' report

BOROUGH COUNCILLOR'S REPORT TO READ PARISH COUNCIL ON 6 MAY 2026.

Gaye and I have attended two meetings of the Save the Hammond Community Group this year. Pre-application advice was provided to a potential developer of Hammond Ground proposing up to a 120 unit development by Ribble Valley Borough Council's Planning Team in summer 2025. A copy of the pre-application advice was obtained by the Save the Hammond Ground Community Group using a Freedom of Information Request in which Planning Officers gave the opinion that planning consent would be likely to be refused and citing the various grounds upon which this refusal would be based.

Since then, the developer has distributed leaflets to some parts of Read setting out details of a 77 unit housing development together with a large area of public amenity open space attached to it for which they say a planning application will be imminent.

Save the Hammond Ground Community Group is very well informed and well organised because of successfully resisting previous attempts to develop the site which resulted in a former applicant's appeal being dismissed. They are commissioning further expert advice in connection with this next possible future planning application.

We will continue to liaise with the Save the Hammond Ground Community Group. Councillor McCrum will be able to provide a campaign support role in relation to this matter. If I remain a member of the Planning & Development Committee, I will await any planning application that may be received and will be applying a test of sustainability to any proposal. I will be looking very closely at traffic and highways issues including traffic volumes, management and road safety, any additional burden on village school places and other local infrastructure such as GP surgeries, dentists etc.

I have organised a meeting from 6-8pm on Wednesday 20 May to bring together the parties including United Utilities, Lancashire County Council, the Meadow View, Read Management Company, Onward Homes, Ribble Valley Borough Council and elected representatives to discuss options for closing the funding gap for bringing the drains, roads and footpaths of the estate up to an adoptable standard. I have extended an invitation to the Chair and Clerk of Read Parish Council and very much hope that this Council is able to participate in the meeting where I believe your input and support will be very helpful. This is not a public meeting so will be held here in the Hub Room at Read & Simonstone Village Hall.

Moving onto local government reorganisation. The Government's online public consultation on this issue which is crucial for the future shape of local government in the Ribble Valley ended in late March this year. The Government's announcement of which of the five options for re-organisation has been selected is expected to be made this summer and this will show us the future footprint of the new larger unitary council of which Ribble Valley will form a part. At this stage, it would not be helpful to speculate on the outcome but is worth repeating that of the five options put to the Government in November last year, Ribble Valley's preference was for the one that would see us merge with Preston and Lancaster Councils.

We have now held two Councillor Drop-in Sessions in the Hub Room at Read and Simonstone Village Hall on the last Wednesday in February and April. These have brought us a lot closer to the very well attended café mornings, making it easy for residents to cross the corridor to speak with us about any Council problems.

As reported in the media, three further Councillors have defected to Reform, one from Conservative and two from Independent, bringing Reform's total to four. As Ribble Valley Borough Council remains in No Overall Control, we will have to wait until Annual Council next Tuesday to receive confirmation of the make-up of the ruling administration for 2026-27.

Councillor Malcolm Peplow

6 May 2026

Appendix III: The table below shows the crime statistics for various months.

Period	Category													Total
	Burglar y	Drugs	TFV	Road-related offence	Road traffic collision	Robber y	Theft	DTV	Assault	ASB	Public order offence	CD	Other	
April '26				3	2			1		1				7
Mar '26			2	4	2				1					9
Feb '26			1	1	1		1				1			5
Jan '26	1			1	2		2		1	4		1		12
Dec. '25	2				3		1		1	1				8
Nov. '25					3		1		2	0	1	2		9
Oct. '25	1			1	1				4			1		8
Sept. '25	1		1	1			1		1			1		6
August '25	1			1	1		4		1	1		2	1	12
July '25		1	1		1				1					4
June '25				3	1		2		2					8
May '25	1			1	5		1		3					11
April '25				2	3		1			4				10
March '25			1	4	1					4				10
Feb. '25			1	2	2		1							6
January '25								1	2	1				4
Dec.'24		1		1	4		1							7
Nov. '24				3						1				4
October '24				2	3		1			1		2		9
Sept.'24								1	1			1		3
August '24				4				1						5
June'24							1			4				5
April '24	2	1	1											4
October '23	1			1		1	2							5
August '23				1			1	1						3
July '23	1		1				2	2	1	1				8
June '23	1						1		3				1	6
May '23	1		1						1	2		1		6
Total:	13	3	10	36	35	1	24	7	25	25	2	11	2	194

Table Key: TFV = Theft from Vehicle. DTV= Damage to Vehicle. ASB = Anti- Social Behaviour . CD Criminal Damage

Appendix IV: Finance Report

April 2026 Account reporting		
Payments		
Date	Item	Amount
01/04/2026	Easy Websites	£ 58.08
14/04/2026	BP to HMRC	£ 35.57
14/04/2026	BP to Isherwood tree surgeon Sycamore	£ 350.00
14/04/2026	BP to Anna Haines clerk salary April	£ 582.10
14/04/2026	BP to waterplus March 26	£ 51.66
14/04/2026	BP to David Scott Bus shelter cleaning Mar 26	£ 35.00
17/04/2026	BP to RVBC emptying freestanding bin	£ 603.19
20/04/2026	BP to Anna Haines lever arch file	£ 1.79
28/04/2026	BP to James McCarthy allotment bond return	£ 50.00
30/04/2026	bank charge	£ 7.00
Total		£ 1,774.39
Receipts		
Date	Item	Amount
01/04/2026	Plot 15B bond	£ 5.00
08/04/2026	Precept	£ 14,824.00
17/04/2026	Lancashire Env Fund	£ 1,284.00
20/04/2026	Plot 2a bond	£ 25.00
21/04/2026	Readstone UTD license fee	£ 515.00
27/04/2026	UKSPF CCTV payment	£ 1,000.00
Total		£ 17,653.00
Bank accounts		
	Unity Current:	£ 3,313.11
	Unity Savings:	£ 38,476.80
	Total	£ 41,789.91
	Balance brought forward	£ 25,911.30
	Difference from previous month	£ 15,878.61
Bank reconciliation		
Receipts - Payments		£ 15,878.61
Difference from previous month		£ 15,878.61
Do these amounts match?		YES

READ PARISH COUNCIL

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Cash Flow for the period 1st April 2026 to 31st March 2027

		Actual Income												
INCOME	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
RVBC Precept	Precept	14,824.00												14,824.00
HMRC VAT Return	VAT Repay					4,000.00								4,000.00
RVBC Grants	Grants	1,000.00												1,000.00
Concurrent Funding	Grants					2,086.00								2,086.00
Other grants	Grants	1,284.00												1,284.00
Rents and licences	Other	515.00									3,044.03			3,559.03
Bank interest	Other													0.00
Other income	Other										200			200.00
Contributions	Switches, bonds and contributions				375									375.00
Bonds	Switches, bonds and contributions	30.00												30.00
Bank switches	Switches, bonds and contributions													0.00
Totals:		17,653.00	0.00	0.00	375.00	6,086.00	0.00	0.00	0.00	0.00	3,244.03	0.00	0.00	27,358.03

READ PARISH COUNCIL

www.readparishcouncil.org.uk

		Actual Expenditure														
EXPENDITURE	Stream	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total	Budget	Rem.
clerk salary	Admin. Exp.	582.10	582.10	582.10	582.10	582.10	582.10	582.10	582.10	582.10	582.10	582.10	582.10	6,985.20	7033.10	47.90
HMRC (tax/NI)	Admin. Exp.	35.57	35.57	35.57	35.57	35.57	35.57	35.57	35.57	35.57	35.57	35.57	35.57	426.84	367.20	-59.64
expenses (mileage, printing, consumables)	Admin. Exp.	179												179	194.84	193.05
clerk training	Admin. Exp.													0.00	185.80	185.80
membership subscriptions	Admin. Exp.													0.00	414.47	414.47
audit fees	Admin. Exp.													0.00	454.64	454.64
payroll services	Admin. Exp.													0.00	224.21	224.21
insurance	Admin. Exp.													0.00	679.14	679.14
Bank charges	Admin. Exp.	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	84.00	74.74	-9.26
General admin	Admin. Exp.													0.00	144.85	144.85
website /IT/computing costs	Admin. Exp.	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	58.08	696.96	1022.00	325.04
allotment bond return	Admin. Exp.	50.00												50.00	200.00	150.00
Lengthsman	Amenity Exp.													0.00	2076.00	2076.00
General maintenance	Amenity Exp.	350.00												350.00	1973.15	1623.15
Allotments	Amenity Exp.													0.00	0.00	0.00
Bin emptying	Amenity Exp.	603.19												603.19	2530.00	1926.81
Grass cutting	Amenity Exp.													0.00	1349.63	1349.63
Utilities	Amenity Exp.	51.66	55.00	55.00	55.00	55.00	55.00	55.00	55.00	55.00	55.00	55.00	55.00	656.66	868.99	212.33
Bus stop cleaning	Amenity Exp.	35.00		35.00		35.00		35.00		35.00		35.00		210.00	217.98	7.98
Playground inspection	Amenity Exp.													0.00	142.22	142.22
Playground equipment contingency repair	Amenity Exp.													0.00	900.00	900.00
Other expenses	Amenity Exp.													0.00	1000.00	1000.00
Christmas tree lights	Sundry Exp.													0.00	1220.00	1220.00
Christmas party Higher Trapp	Sundry Exp.													0.00	400.00	400.00
Remembrance Sunday	Sundry Exp.													0.00	50.00	50.00
Village Hall Hire	Sundry Exp.													0.00	400.00	400.00
Donations	Sundry Exp.													0.00	100.00	100.00
Other Sundry expenses	Sundry Exp.													0.00	200.00	200.00
Playground capital	Capital Exp.													0.00	5000.00	5000.00
Allotment capital	Capital Exp.													0.00	2500.00	2500.00
Other capital	Capital Exp.													0.00	2500.00	2500.00
Totals:		1,774.39	737.75	772.75	737.75	772.75	737.75	772.75	737.75	772.75	737.75	772.75	737.75	10,064.64	34,422.96	24,358.32

Budget pots	Amount 1st April	Expenditure	Amount 31st March 2027
Expenses		24,423	1,774.39
General reserves		13,096	
Allotment bonds		5,600	
Earmarked reserves		10,150.81	

Appendix V: Actions from Agenda

Minute	Action	Status
5	Cllr R Hanson to forward information on biodiversity net gain (development) to councillors	
8	Clerk to request details of drop in sessions for borough councillors at VH and put information on website and Facebook Page	
10	Clerk to look into/apply for feasibility grant for EV charger installation	
10	Clerk to look into/apply for champion grant for playground repair work/RV SPF grant for replacing surfaces	
11.1	Clerk to ask for quote to resurface whole area, then put in expression of interest application for grant UK SPF, also for gate.	
12.6	clerk to look into setting up separate allotment accounts.	
12.9	Cllr Neary to arrange a meeting with the lengthsman to discuss cutting trees and fencing	
12.10	Clerk to ask RVBC/dog warden what the bylaw is, and can we put up a sign quoting this? Can CCTV be used to reinforce this?	
12.11	Cllr Hanson to share access CCTV/share app	
13.1	clerk to request public liability documents for records.	
13.1	Clerk to look to set up a standing order for salary and tax.	
13.2	clerk to speak to Gallaghers and see if can match quote or get a better quote. If not switch to Zurich.	
13.3	Clerk to contact Houldsworth and consider setting up for 5 years or 10 years depending on costs, (quote for both).	
13.4	Clerk to Appoint Plexio for antivirus and Microsoft support.	
13.5	clerk to Approach Stately Lighting with planned arrangements, go ahead with other 5 at same price, go ahead, if gone up will have to come back and discuss.	
13.9	Current planter to be moved in front of chemist.	